

Meeting: Open Meeting
Location: Conference Room 2
Date: February 25, 2010
Recorder: Leah Bruder

In Attendance:

PDD Board: Bob Bartlett; Fred Nowicki; Henry Heinen; Lorne Abells; Sandy Annis; Sandy Moritz; Tom Hopkins;
PDD Staff: Leigh Bremner; Brenda Carlson; Wendy Coleman;
Community Partners: Dave Lawson, Gwen Rowley, Chris Rowley, Anna Olson, Ben Rowley, Sue Manery, Ed Hinger, Darren Bennet, Ron Burr
Regrets:

1. Call to Order

The Chair called the meeting to order at 10:05 am.

MOTION 10-06: that the meeting move in-camera.

MSC Tom Hopkins, Sandy Moritz

MOTION 10-07: that the meeting move out of in-camera

MSC Fred Nowicki, Sandy Annis

The Chair called the open meeting to order at 1:10 pm

2. Welcome and Introductions

The Chair welcomed everyone and brief introductions were made.

3. What is happening outside the PDD Boardroom?

3.1. SIS Presentation – Brenda Pierce – SIS Specialist PDD South

Brenda Pierce provided an overview of SIS, the SIS interview process and feedback from those who have completed a SIS. The questions outlined below were discussed following the presentation:

- 1. How does the SIS apply to an aging population who may have the onset of age related illnesses (dementia) and ailment?** There are areas in the Medical and Behavioural Section that could identify specific illnesses and support needs. As a result of the conversation ideas for supports are generated during the meeting and are summarized in the report that is sent to the individual/guardian after the interview.
- 2. Are Service Provider staff allowed to participate in an individuals SIS interview?** PDD does not choose who is invited to the interview. The only stipulation is that all participants must know the individual for at least three months. The individual and/or guardian are welcome to invite whomever they want to participate in the interview including service provider staff.
- 3. Are SIS interviews only conducted between 8am – 4pm?** PDD South is trying to accommodate the schedules of those involved in the interview.

Comment:

The SIS interview process could be alienating those in sheltered workshops as the SIS process asks individuals/guardians to consider supports in community and not in sheltered workshops. Some

Legend: MSC = Motion, Seconded, Carried
MOTION = Blue
TASK = Red

families do not want to even consider supports outside of a sheltered workshop and are refusing to participate in the interview.

The Chair thanked Brenda for her presentation

4. Review and Approval of Agenda

MOTION 10-08: that the agenda be approved as presented.

MSC Bob Bartlett, Sandy Annis

5. Review and Approval of the Minutes of January 29, 2010 MSC Henry Sandy M.

MOTION 10-09: that the minutes of January 29, 2010 be approved as amended

MSC Henry Heinen, Sandy Moritz

6. What is PDD doing in the South Region and across the Province?

6.1. Chairperson's Report:

The Chair thanked and congratulated the PDD South Board and Staff for all of their efforts in coordinating and supporting the information sessions hosted throughout the region. The South far exceeded the number of presentations made in other regions. The Chair thanked all of the information session participants for taking the time to attend the sessions and learn about the priority actions with us and work with us.

The Ministry is formulating an engagement plan and the engagement processes will be ongoing in the South. The Next Chairs advisory committee is scheduled for Wednesday March 3rd and the Chair is looking forward to everyone's feedback.

Council of Chairs

The Council of Chairs met and discussed the role of the Council of Chairs. The role is to provide advice and feedback to the Minister and strategies to go forward regarding the priority actions.

Budget for the PDD Program remained the same as last year. And the budget for the South will be approximately \$65 million. The Chair requested feedback from the attendees on the budget announcements:

- That the South region budget is slightly improved from last year is positive
- There is fear at the Service Provider level about the 3 and 6 month contracts. What flexibility does the South have with regard to the terms of the contracts? PDD South wants to work together with Service Providers and families to discuss cost pressures and mitigation strategies. PDD South is balancing its budget for 2009-2010 due to the return of surplus dollars from previous year. Without any action take for 2010-11 PDD South would have a projected \$500,000 shortfall. PDD South could implement a across the board cut but preferred to have meaningful conversations about how to address the pressures in this region. The plan is go into greater detail in the discussions on the 10th.

6.2. CEO Report:

Much of the time has been spent waiting for the budget, reviewing the information provided and looking at balancing at year end. A draft Business Plan has been developed and submitted to Ministry and approval. The draft plan will be presented to the Board at the March meeting.

6.3. Committee Reports

East Liaison

The next meeting is scheduled for March 4, 2010.

West Liaison

The next meeting is scheduled for March 17th. The committee is developing a proposal for a Chamber

of Commerce Lunch and Learn presentation. The purpose of the presentation will be to showcase successes of the different employment opportunities in community.

Executive Committee

The Executive Committee has not met since the last Board meeting.

Audit Committee

Audit Committee has been busy reviewing committee structure and working with provincial colleague in terms of standardizing risk monitoring for all regions. This is an ongoing project.

Communications Committee

The committee is working on a Communications Plan which will be brought forward for Board approval at the end of March.

CEO Evaluation Committee

The CEO evaluation has to be in submitted by March 31, 2010.

6.4. Ministers Priority Actions

Priority Action 4 - Increased Flexibility for Families

Research was conducted through VRR1 regarding Family Managed Supports the co-leads are awaiting the final report. A Family Managed Supports 101 will be presented at ACDS.

What happens to those who are not PDD eligible?

The first step is to clearly define PDDs' mandate. As a consequence, service gaps appear in the community. The South Region Board has discussed this and expressed concerns to the Ministry. The community needs to continue to bring the matter forward to the Ministry. The Ministry continues to try and bridge relationships with health, mental health etc to try and address these gaps. At a regional level PDD South is starting to see positive results with adults with complex support needs.

AISH has informed Service Providers that AISH will only pay for transportation for employment. AISH doesn't consider community access as an appropriate transportation cost. AISH appears to be reducing funding in specific areas. It appears that all programs are 'contracting' and it will result in gaps and how will these be addressed. With the conversations around the complex needs it is hoped that some of these issues will be addressed from a coordinated approach.

6.5. Business Plan Quarterly Reports

The 4th quarter report will be presented in April

6.6. Finance Report:

The recommended budget for PDD South for 2009-2010 is \$65,117,000. PDD South is expecting to collect approximately \$1.4 million in surplus dollars which will offset our current operational deficit. Uptake is PDD South primary pressure and PDD South tries to project the number of new individuals using a variety of methods; however, there are always unexpected individuals who apply. PDD is finding it is difficult to plan for uptake as the primary referral source appears to be changing from Children's Services FSCD Program to as self/family referrals.

Current Uptake:

- 58 new cases
- 25 individuals have left the system
- Resulting in an increase of 33 individuals

6.7. Board Member Reports

Tom Hopkins: focused on the Board's Strategic Planning Process. The plan is to report out at the March meeting.

Sandy Moritz: will be attending the Priority Action Presentation to Family Voices East and the East Liaison Committee on March 4th.

Henry Heinen: completed the first draft TOR for the combined committee.

Fred Nowicki: will be attending the SRSAN meeting on March 3rd.

Bob Bartlett: no report at this time.

Sandy Annis: is looking forward to participating with SRSAN.

7. What are our Partners doing?

7.1. Family Voices

There will be a presentation from Family Voices at March Board Meeting

7.2. Lethbridge Association for Community Living (LACL)

LACL in partnership with SACLA is hosting Michael Kendrick on March 17th at the Italian Canadian club. The cost is \$69, subsidies are available for families - space is limited. Deadline for registering is Friday March 12th (More information is available on the LACL and SACLA websites)

March 22nd LACL AGM in the Culver Room at the City of Lethbridge

7.3. South Region Self Advocacy Network (SRSAN)

Next meeting will be on March 3rd in Blairemore at the Elks Hall. The Social Events Committee met to discuss the next Walk and Roll for Fun event which is scheduled for June 18th in Lethbridge. The new executive met with the current executive for orientation. The executive is planning the SRSAN retreat scheduled for June 17th.

7.4. Southern Alberta Individualized Planning Association (SAIPA)

SAIPA is working on finalizing the self esteem workshop and when completed will be presented to service providers. SAIPA is continuing with Plan and Map. A presentation regarding the planning supports offered by SAIPA will be held next week.

7.5. Service Provider Council

The Service Provider Council is meeting with PDD South Administration on March 10th. The Service Provider Council is requesting additional information about the Contract Administration Policy that was referred to in a PDD South Communiqué. The Contract Administration Policy is an internal policy that PDD GOA Staff have to adhere to. The Service Provider Council feels they are very lucky to be in the South region and really appreciate the opportunity for open dialogue with the CEO even though the two don't always agree.

8. What is happening in our communities? (Upcoming Events)

8.1. 2010 Annual Family Conference March 19-20

8.2. Family Voices Presentation at March 25, 2010 Board Meeting.

8.3. ACDS Spring Conference April 12-14, 2010

9. Next Board Meeting:

March 25, 2010 at 1 pm.

MOTION: that the meeting be adjourned

MC Henry Heinen

Date of Approval

Lorne Abells, Board Chair

Leah Bruder, Recorder

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