

Meeting: Open Meeting
Location: Culver Room, City Hall - 910 4 Avenue South Lethbridge
Date: March 26, 2009
Recorder: Leah Bruder

In Attendance:

PDD Board: Henry Heinen; Joy Lawson; Leo VandenHeuvel; Leo VandenHeuvel; Sandy Annis; Syl Bellefeuille; Tom Hopkins;
PDD Staff: Leigh Bremner; Denise Bunning;
Chris Rowley, Self Advocate and SRSAN; Sandy Layton, Self Advocate and Leadership Today; Ben Rowley, SRSAN; Judy Brown, SAIPA; Tina Fowler, Family
Community Partners: Voices; Paul Fujishige, Transition (St Albert); Sue Manery, SACLA; Sean Wensmann, Self Advocate Paige McCann Sauter, Rehabilitation Society; AJ, SRSAN; Ray Remington, SRSAN
Regrets: Jo-lee Godfrey

1. Call to Order

The chair called the meeting to order at 11:30 a.m.

2. Motion to go into In-Camera Session

MOTION 09-10:that the meeting move in-camera

MSC: Tom Leo VandenHeuvel, Sandy Annis

MOTION 09-11:that the meeting move out of in camera at 1:06 p.m.

MSC: Henry Heinen, Leo VandenHeuvel

3. Welcome and Introductions

The Chair welcomed everyone and introductions were made. At the last Board meeting the Chair paid tribute to the Board members and all of the work they do. The Chair acknowledged and paid tribute to the CEO. The CEO has two bosses the Ministry and the Board and is accountable to both. The Board completed the CEO Performance Review today and is very appreciative of having someone with Leigh's qualifications and skills. The CEO does a significant amount of work with the Board, the Ministry, SRSAN and individuals. Leigh is committed to PDD and to the individuals who need and receive supports. Leigh has vision and guides PDD South and assists in guiding the Board. The Chair congratulated Leigh for her second year and a job very well done.

4. Approval of the Agenda

MOTION 09-12:that the agenda be approved as presented

MSC: Henry Heinen. Sandy Annis

5. Approval of the Minutes

MOTION: 09-13: that the minutes of February 26, 2009 be approved.

MSC: Tom Hopkins, Leo VandenHeuvel

6. What is PDD doing in the South Region and across the Province?

6.1. Chairperson's Report

Board Composition

Sharon Rowntree submitted her resignation to the Board. Sharon remains very committed to PDD and had positive comments for the Board and the work the Board is doing and will remain as connected as possible. Lorne Abells was also reappointed as Chair. There will be three vacancies on the PDD South Board and the interviews will be completed by next Monday. Hoping new Board members will be in place in the next few months

Governance Council

The Governance Council will be meeting on April 1st to discuss the future of the council. The Chair recognized Tom Hopkins for his involvement in assisting the Governance Council to set their future direction.

Council of Chairs

The Council of Chairs met in Edmonton and dedicated the entire day to the Minister's Priority Action Plans. The Council of Chairs and the co-leads met to discuss the actions plans.

6.2. CEO Report

Regionally

The PDD South staff are working diligently on the contracts that are due April 1st. There are 15 adults seeking services and an additional 2 youth transitioning to adult services. 20 individuals are scheduled to meet with Community Connections Facilitators to determine eligibility. During February and March there have been significant funding increase requests. There are currently 38 families under Family Managed Supports and the number is increasing weekly. PDD South is preparing for an appeal in April. The Complex Needs Coordinator is working to address a situation where the necessary Mental Health services have been denied and continues to work with the family, Service Provider and all other stakeholders to support this individual. PDD South is preparing for the annual Contract Audit scheduled to commence in April. The Staff have also fine-tuned the implementation of the monitoring process to include a Risk assessment component. The CEO and Leadership Team are meeting with the Children's Services Management team. The CEO attended SRSAN and met with 6 Families.

Provincially

The CEO is involved in the final evaluation of the PDD/AISH pilot. This was a two year pilot focused on combining and streamlining PDD and AISH data collection. The CEO is a lead on two of the Minister's Priority Areas for Action. PDD South is sponsoring 46 Service Provider staff to attend the ACDS conference in April.

Community

The CEO is a member of the City of Lethbridge Canadian Municipalities Against Racism and Discrimination Team and participated in the training as well as attended the Anti-Racism and Discrimination event held at City Hall. The CEO represented PDD at the SHIA Strategic Planning session and spoke international university students about PDD.

6.3. Liaison & Community Engagement Committees

The East Committee is scheduled to meet on April 20th and the west committee is scheduled to meet May 1st.

6.4. Committee Reports

Executive Committee

Has not met.

Audit Committee

The Audit Committee Chair thanked Tom Hopkins and Leigh Bremner for attending to Audit Committee responsibilities in his absence. The Audit Committee received a request for input from the Manager for Monitoring and Oversight. The External Audit will be completed in April. The Internal Audit is on going. The Chair reminded the Board that they are scheduled to meet with the Auditors on June 5th.

Task Force on Engagement

The Chair will be presenting the results of the Wheel of Life Stakeholder Engagement Process at this evening's celebration.

Communication Committee

The committee will have its first meeting with the Consultant on April 3rd

CEO Evaluation Committee

The committee completed the CEO Evaluation which is due March 31st. The Chair thanked Henry

MOTION 09-14: That the 2008-09 CEO Evaluation Report be adopted as completed.

MSC Henry Heinen, Joy Lawson

Board Evaluation Committee

The Board Evaluation is due June 30, 2009.

Sharon Rowntree Award Committee

Sandy Annis was excused from her responsibilities as committee chair due to family commitments.

MOTION 09-15: that Henry Heinen be appointed as Committee Chair and Joy be reappointed to the Committee

MSC: Leo VandenHeuvel, Tom Hopkins

The Sharon Rowntree Award Brochure was circulated to attendees and will be circulated by email and be posted on the pddsouth.org website. The deadline for submission is April 23rd and the award will be presented on May 2nd at the LACL Dinner, Dance and Auction. The Committee members will meet Monday April 27th to review the nominations.

6.5. Finance Report: Denise Bunning

The Financial Report was presented by Denise Bunning. PDD South is estimated to have a small surplus at the end of the physical year. As of January 31st PDD South is supporting 1,092. There have been 51 new individuals and 37 individuals who are no longer accessing services.

6.6. Board Member Reports

Tom Hopkins: Attended the AACL Family Conference. A written report will be circulated at the next meeting. There was a contingent from Australia and New Zealand in attendance.

Leo VandenHeuvel: Reminded the Chair that the Board needs to appoint a replacement for the Audit Committee but it can be delayed until new Board members are appointed.

- Sandy Annis: Resigned as Chair of Sharon Rowntree Award Committee due to personal matters and is looking forward to meeting the Consultant for the Communication Plan.
- Joy Lawson: Attended the Anti-Racism day and felt very privileged to be there.
- Henry Heinen: Attended the SRSAN meeting in Medicine Hat and learned about the Registered Disability Savings Plan (RDSP) and also attended AACL Family Conference
- Syl Bellefeuille: Last year the Board thru the Liaison and Community Engagement Committee presented to the Medicine Hat City Council. In a recent article, the Medicine Hat news approved the Social Development Board goals for 2009. Further they support the Social Development Board to pursue a full-time Accessibility position. They are making the position permanent rather than on a project basis.

7. What are our Partners doing?

7.1. Family Voices

Tina thanked PDD and the Board for attending the AACL conference and supporting families to attend. Tina also thanked to the CEO for attending the family luncheon. The next Family Voices meeting will have a presentation from Chris Rowley on hiring staff for families under Family Managed Supports. Tina Zimmer, Family Managed Supports Coordinator, will be presenting on Family managed Supports at the Medicine Hat Family Voices meeting. The AACL and LACL are looking at posting the RDSP presentation on their respective websites.

7.2. LACL

LACL is hosting a number of info sessions on the RDSP. LACL assisted 16 families to attend the AACL Conference. LACL thanked PDD South for the ongoing recognition of Family Leadership through its ongoing support to LACL and families. The LACL Dinner, Dance and Auction is May 2nd, 2009. International Autism Awareness day is on April 2nd.

7.3. SRSAN

The Last SRSAN meeting was on March 11, 2009 at Medicine Hat Lodge. Over 70 people attended. Committee work is underway. The next SRSAN meeting is scheduled for June 5, 2009 from 1 p.m. – 3 p.m. Lethbridge Centre Mall Conference Room 1.

7.4. SAIPA

The University of Lethbridge and Lethbridge College are hosting the Picture This Film Festival on April 2nd and 3rd. The Self Advocate Conference is scheduled for October 16 with the Family Conference on October 17th. The Self Advocate Summit will be in Edmonton. The SAIPA Board will be having a retreat and strategic planning session to identify direction for the next couple of years.

7.5. Service Provider Council: Sharing Inspiring Ideas: Paige McCann Sauter

The Committee researched the Learning Community Concept and approached PDD to fund a similar concept in the region. The Committee hosted three community events throughout the year. The target population were front line staff, individuals and families. The Committee hired a coordinator to assist with the events. The first gathering was in August. 63 individual attended the session on employment and volunteerism. A number of success stories were shared. The second event was in November. 80 attended, Cara Milne spoke about strategies to include people in community lives. The third event was in January. The topic was Using Internet Networks Safely. Each session had an evaluation component and feedback indicated the learning community concept was very well received.

8. What is happening in our Communities?

- 8.1. Best Practices & Innovation Symposium (March 26-27)
- 8.2. Alberta Council on Disability Services Conference April 6-8,2009
- 8.3. Now We're Talking May 2009
- 8.4. Sharon Rowntree Awards Nominations

MOTION: **that the meeting be adjourned at 2:30 p.m.**

MC: Leo VandenHeuvel

9. Next Board Meeting:

Thursday April 23, 2009 in Vulcan.

Date of Approval

Lorne Abells, Board Chair

Leah Bruder, Recorder