

Meeting: Open Meeting
Location: Elkwater Learning Centre
Date: May 28, 2009
Recorder: Leah Bruder

In Attendance:

PDD Board: Henry Heinen; Joy Lawson; Leo VandenHeuvel; Lorne Abells; Sandy Annis;
Syl Bellefeuille;
PDD Staff: James Smith; Dana Carew; Leigh Bremner;
**Community
Partners:** Collette Acheson, Ed Quiring, Venturers Society Participants and Coordinators
Regrets: Jo-Lee Godfrey, Tom Hopkins; SAIPA, SRSAN

1. Call to Order

Meeting was called to order at 10:14 a.m.

2. In-Camera Session

MOTION 09-23: that the meeting move in-camera

MSC Leo VandenHeuvel, Sandy Annis

MOTION 09-24: that the meeting move out of the in-camera session

MSC Henry Heinen, Leo VandenHeuvel

3. Welcome and Introductions

The Chair welcomed our guests and called the meeting back to order at 1:00 p.m.

4. Engaging our Community

4.1. How are adults with developmental disabilities currently being supported to be as independent as possible?
Facilitation was postponed until the June 25, 2009 meeting.

5. What is happening outside the PDD Boardroom?

5.1. Venturer's Society

The Venturer's program is for individual eligible for PDD funding. The age of participants vary anywhere from 18 – 51 years old. Some individuals stay with the program for a life time others move on after a few years. All of the individuals live in Medicine Hat and travel with the coordinators in a Van to the park. The participants are primarily men however women are welcome to participate if they are interested. Participants learn about the program through agency referrals, peer recommendations, and at career days. Normal work hours are from about 8 a.m. – 4 pm. The individuals in the program are not park staff but they have all access to all of the equipment and privileges of park staff. The participants do a wide variety of work including collecting bottles, cutting and stacking fire wood, take horses to be shod, paint buildings, fences etc.

The presentation included a picture slide show with the following commentary:

- The program collects all of the bottles and cans 2 times a week (the program gets to keep the proceeds.
- The guys flooded the skating rink they performed a quality control test by going skating.

Legend: MSC = Motion, Seconded, Carried
MOTION = Blue
TASK = Red

- Every Friday the guys have lunch together (lunch includes anything from steak, burgers and beans to bannock and sausage or turkey).
- The guys help clear the cross country ski trails in Police Park
- The guys have help relocate fish
- They help with the set up and ensure there's firewood for the History Days
- Assist the Fire Department with Emergency Chair Lift rescue (as volunteers to be rescued)
- Assist with live trapping and relocating beavers
- Perform fire reduction/fire hazard removal
- Assist with deploying and picking up buoys
- The program builds relationships with trust and hard work.
- The program tries to do at least 1 -2 road trips per year.
- Safety is always first: the coordinators have chainsaw safety training and are the only ones allowed to use the saws. The guys are very aware of the rules and watch out for each other.
- The guys get their assignments from the Yard Foreman, Conservation Officers, Forestry, the Interpretive Centre and any special event coordinators.

Sources of revenue for the program include:

- Garbage Contracts
- Recycling the bottles
- Firewood sales at Writing on Stone
- Cottage owners will hire them to cut down old or dying trees.

In-Kind includes:

- Access to the parks vehicles and equipment
- Park staff maintains the vehicles and provide access to discounted fuel

6. Review and Approval of Agenda

MOTION 09-25: that the agenda be approved

MSC Syl Bellefeuille, Henry Heinen

7. Review and Approval of the Minutes of April 23, 2009

MOTION 09-26: that the minutes of April 23, 2009 be approved

MSC Leo VandenHeuvel, Henry Heine

8. What is PDD doing in the South Region and across the Province?

8.1. Chairperson's Report:

Governance Presentations

The Chair circulated a letter to all Service Provider Boards offering to meet with them to provide an overview of PDD South Governance. To date 7 presentations have been coordinated.

Council of Chairs

The Council of Council has met via conference call and a second one is scheduled for May 29th. A primary item being discussed is the role of the Boards with regard to the 6 Strategic Priority Areas. One Board wants to be as actively engaged in developing the plans as the Council of Chairs and co-leads. The Chair confirmed PDD Couth Board wants to be involved once the plans are confirmed and the Communication Plan is in place. Dave Arsenault and Ruth Hofer are meeting with Boards to further discuss the action plans. Next Council of Chairs meeting is June 10th.

TASK: schedule a meeting for the Board with ADM and ED tentative date June 22nd.

ACTION: Leigh

8.2. CEO Report:

The AISH PDD Pilot has been concluded. A final evaluation report as just been completed. The feedback from the pilot participants was very positive. A briefing is being prepared to go to the ADM for PDD and the ADM for AISH with recommendation for full implementation by fall 2010. The 6 Priority Areas for Action have been tight timelines and Lorne McEwen, CEO Central and Susan McKenzie, CEO NW region are retiring. Leigh has been asked to be a co-lead for Strategy 3. Leigh attended the More Than he Label luncheon showcasing the success of the individuals and the program. Leigh also met with 4 families for lunch as a regular connection initiative. The operations team is reviewing how the recruitment and retention dollars announced in the budget will be allocated.

8.3. Liaison and Community Engagement Committee:

- East

The meeting was scheduled for June 1st, however due to scheduling conflicts the meeting will be rescheduled to the end of the month.

- West

The next meeting is scheduled for June 19th

8.4. Committee Reports (update on SMART Plans)

- Executive Committee

The Executive Committee has not met since the last Board meeting.

- Audit Committee

A special Board meeting has been called for the Audit Exit Conference on June 5th at 10:30 a.m. BDO reported the Audit went well and that no major issues were identified. The Audit Committee also reminded the Board to mark their calendars for the Governance Symposium October 7-8 and requested that Audit Committee members anticipate going up for the 6th in case an Audit meeting scheduled.

- Task Force on Community Engagement

The Independence Facilitation is under way and based on learnings at the Now We're Talking Conference; Tom may adjust the process to be more reflective of our demographics.

- Communications Committee

The committee will review the first draft of the Strategic Communication Plan at their next meeting on June 12th.

- CEO Evaluation Committee

This item can be removed from the agenda the 4th quarter.

- Board Orientation

Tom and Joy will be conducting the orientation.

- Board Evaluation Committee

The Board Evaluation along with the Chair evaluation and individual board member evaluations were submitted. The Evaluation Committee will be meeting on June 3rd to compile the evaluations into one document. The compiled evaluation will be reviewed at the June 25th in-camera meeting. The Chair will schedule the individual board member evaluations with Board Members.

TASK: review the policy to determine if the individual Board member evaluations get submitted along with the Board and Chair evaluations.

ACTION: Leah

- Sharon Rowntree Award

The committee met on April 27th to review the nominations and identify the recipient. The Awards was presented to Mary and Martin Hyder and daughter Susan. PDD Program Branch is looking at options for aligning the regional awards with the Provincial Awards.

8.5. Finance Report

No report at this time, PDD South is operating under interim funding until regional budgets are finalized.

8.6. Board Member Reports

Syl Bellefeuille: Syl said that it has been a wonderful journey and that he has really enjoyed working with PDD.

Henry Heinen: The Policy Committee will need to review the terms of reference for all committees to ensure they comply with the governance guiding principals. Henry would like to ensure the Terms of Reference for all committee as well as the regional policies are included in as an addendum to the Core Governance Policies Manual.

9. What are our Partners doing?

9.1. Family Voices – regrets

9.2. Lethbridge Association for Community Living – regrets

9.3. South Region Self Advocacy Network (SRSAN) - regrets

9.4. Southern Alberta Individualized Planning Association - regrets

9.5. Service Provider Council - regrets

10. What is happening in our communities? (Upcoming Events)

10.1. Self Advocacy Walk and Roll for Fun.

MOTION: that the meeting be adjourned at 3:30 p.m.

MC Leo VandenHeuvel

11. Next Board Meeting:

June 25, 2009 in Lethbridge