

**Persons with Developmental Disabilities
South Alberta Community Board Meeting**

Lethbridge PDD Boardroom
September 19, 2007, 12:00 p.m.

MINUTES

In attendance: Lorne Abells (Chair), Sylvain Bellefeuille (Vice-Chair), Sandy Annis, Jo-lee Godfrey, Henry Heinen, Tom Hopkins, Joy Lawson, Terry Olsen, Leo VandenHeuvel

PDD staff: Leigh Bremner (CEO), Maureen Horvath, Wendy Coleman, Dianne Garrick, and Shirley Warren (Recorder)

Other PDD staff and community partners: Dave Lawson and Tina Fowler (Lethbridge Association for Community Living), Dannielle Hanna (Family Voices Network), Scott Wolsey (Southern Alberta Community Living Association, Southern Alberta Disability Action Team representative), Darren Bennett (Southern Alberta Society for the Handicapped), Judy Coe and Heather Wiebe (Southern Alberta Individualized Planning Association), Ed Hinger (Rehabilitation Society of Southwestern Alberta and Service Provider Council Chair), Winona Wagenaar (South Region Self-Advocacy Network), and Connie Knoblich

TOPIC	DISCUSSION/MOTION/ACTION
1. Call to Order	Lorne called the meeting to order at 12:30 p.m.
2. Welcome and Introductions	Lorne welcomed everyone and encouraged their participation in the discussions. The Council of Chairs is one of the mechanisms where the regions can advise the Ministry. Lorne said it would take forward the region's suggestions, concerns and comments.
3. Review and approval of agenda	Motion 07-32: Moved by Jo-lee, seconded by Terry, approval of the agenda. Carried.
4. What is happening outside the PDD Boardroom?	<i>"The Road Traveled . . . a World of Possibilities"</i> Scott Wolsey gave a presentation that is used by Southern Alberta Community Living (SACLA) in orientation to new staff and to highlight the community living movement. Some parents attending the meeting voiced concern that a lack of staffing will make institutions seem viable again. The Board thanked Scott for the presentation.

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<p>5. Review and approval of minutes of June 20, 2007</p>	<p>Motion 07-33: Sylvain moved, seconded by Jo-lee, approval of the minutes of June 20, 2007.</p> <p>Motion 07-34: Jo-lee moved, seconded by Sylvain, approval of the minutes of June 28, 2007. Carried.</p> <p><u>Business Arising</u></p> <p>A letter was sent to the region's MLA's requesting to meet with them. A letter was also sent to agencies indicating that the Board would like to attend meetings of their boards.</p> <p>Leigh will start follow up discussions with the MLA's.</p>
<p>6. What has the PDD Board been doing in the past month?</p>	<p><u>Finance Report</u></p> <p>Monthly Financial Report up to August 31, 2007 (Maureen Horvath)</p> <ul style="list-style-type: none"> • Funds were built in to support new individuals (\$13,000 per month). • Current forecast for 2007/08 is \$56,853,000. • No approved provincial budget as of now, only the published book of estimates. • Spending is 1% higher than last year. • PDD South is projecting a balanced budget except for the movement of seven individuals from Michener; these costs will be resulting in a deficit this year. • A budget transfer from the Michener Moving Ahead Project will be received in 2008/2009. • 1100 is the caseload for PDD South.
	<p><u>Committee Reports</u></p> <p><i>Audit Committee - Sylvain</i></p> <p>Sylvain expressed thank you to Maureen and PDD staff for their work in balancing the 2006/2007 budget.</p> <p><i>Executive Committee – Lorne</i></p> <p>Joy will be on the Executive Committee for six months.</p> <p><i>Policy Review Committee - Lorne</i></p> <p>There are some governance policies from the Ministry that the Council of Chairs is presently reviewing.</p>

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	<p>The next draft #4 is in the hands of the Ministry.</p> <p><i>Orientation Committee –Sylvain</i></p> <p>Joy and Sylvain have been working to prepare a full day of orientation for new board members on October 4. This will include a visit to an agency. There will be an evening social with all board members on October 3.</p>
<p>7. What is PDD doing in the South Region and across the province?</p>	<p><u>Chairperson's Report</u></p> <p>Board meeting day and format:</p> <ul style="list-style-type: none"> • Based on a survey to partner groups and board members, board meetings will now be on the fourth Thursday of each month. • There will be five board meetings in Lethbridge, two in Medicine Hat, one in Brooks and one in Crowsnest Pass. • Agenda format will contain the business plan goals. • Regular board meetings will start at 11:00 a.m. with an hour to meet with partners to discuss issues, concerns, solutions. • Meetings will end at 3:00 p.m. <p>Motion 07-35: Leo moved, seconded by Sylvain, that the board adopt the change in regular board meeting date and proposed format. Carried.</p> <ul style="list-style-type: none"> • Tom, Joy, Lorne, and Leigh will plan the sessions. <p>Other meetings:</p> <ul style="list-style-type: none"> • Over the course of the next three months, tom Hopkins will facilitate planning sessions with PDD South's three primary partner groups, starting with the individuals with developmental disabilities. • It is hoped that this session can coincide with the next SRSAN meeting on November 14. • Tom will chair a committee to develop a Terms of Reference and to coordinate the session. <p>Council of Chairs</p> <p>Discussion took place regarding the funding allocation model.</p> <ul style="list-style-type: none"> • KPMG is preparing a report. • The principles governing the model include equitable, responsive, transparent. • CEOs and Chairs will review the figures. • There may be some changes coming about.

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	<p>Board recruitment</p> <p>Recruitment process will likely occur in the spring of each year.</p> <p>Brainstorming session with the Minister</p> <p>Sue Manery and Derek Zech represented the South in a session with Minister Melchin regarding future supports to individuals with developmental disabilities and how to achieve better outcomes.</p> <p>As a result, strong themes emerging:</p> <ul style="list-style-type: none"> • Individual and family leadership. • Flexibility to service providers. • Access to post-secondary education. • Employment <p><u>CEO Report</u></p> <p>(see attached)</p> <p><u>Liaison and Community Governance Committee - Lorne</u></p> <p>Doug Wiebe of L'Arche Association of Lethbridge had sent a letter about "doing business differently".</p> <ul style="list-style-type: none"> • He prepared a report and presented it to the committee. • Doug wants to see more natural relationships in the community. <p>"Leading the Change, Building Bridges Across Sectors"</p> <ul style="list-style-type: none"> • Sylain reported 60 people have confirmed their attendance at a conference scheduled for October 11 and 12 in Lethbridge. • PDD is at the forefront of leading the change. • The symposium will feature the Bennis of Medicine Hat who will be facilitating a world style café. • On behalf of the Board, Lorne thanked Sandy, Sylvain, Paige, Dave, Wendy, Pam for all their hard work. <p>Motion 07-36: Jo-lee moved, seconded by Joy, that Terry be the official representative of the board at the conference. Carried.</p> <p>Governance Council of Southwest Alberta</p> <ul style="list-style-type: none"> • The Governance Agreement has been signed. • PDD, Children's Services, Barons-Eureka, School District #51, City of Lethbridge are the signatories. • There is room for additional partners at a later date. • Lorne is co-chair with Lea Switzer.

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	<ul style="list-style-type: none"> • Henry Heinen has accepted to be an official representative of the PDD Board. • Jo-lee inquired about the representation on the Governance Council. • This Council was initiated by Southwest Alberta Child and Family Services. • PDD is the only board that has southwest and southeast boundaries. The other players cover the smaller western jurisdictions. <p>Motion 07-37: Sylvain moved, seconded by Leo, to approve Henry as the PDD representative for the Southwest Alberta Governance Council.</p> <p><u>Board Member Reports</u></p> <p>Terry attended the AGM for SAIPA.</p> <ul style="list-style-type: none"> • The People First of Canada were present at the meeting. • Alberta is the only province not on the national committee of People First. <p>Joy attended the Board Governance Review meeting in Medicine Hat.</p> <ul style="list-style-type: none"> • At the meeting, they discussed five questions about what they were looking for in quality boards. • This board meets the criteria of a good board. <p>Tom Hopkins expressed his appreciation of the Governance Council Forum in defining the Community Board role.</p> <p>Leo VandenHeuvel also expressed his understanding and appreciation of the Community Board role.</p> <p>Jo-lee attended the Open House at Alfred Egan.</p> <p>Motion 07-38: Henry moved, seconded by Sylvain, that Terry be the official designate at the SAIPA AGM. Carried.</p>
8. What are our partners doing?	<p><u>Lethbridge Association for Community Living/Family Voices</u></p> <ul style="list-style-type: none"> • Focus is now on U of L for inclusive post-secondary; they are having an information night for families on September 25. It will be held in Room IB1101 at the Lethbridge College. • LACL has joined with SAIPA for the annual gala evening on October 19, 2007 at the Lethbridge Lodge. • October 20 is the Family/Guardian Conference. • Cara Milne will be speaking as will Janet Rosentreter and a family regarding Family Managed Supports.

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	<ul style="list-style-type: none"> • The Fall 2007 Lethbridge Living Magazine featured an excellent article on inclusion. • Family leadership has brought us to where we are. • Dave indicated his appreciation of the project funding from PDD. • Lorne indicated the City of Lethbridge has sources of money for disability organizations. <p>Dannielle Hanna reported for “Family Voices”</p> <ul style="list-style-type: none"> • At the recent meeting they had the Special Education Coordinator to talk about the IPP. • The group meets every second month and on October 25, they will be talking about staffing. • As part of the 20/20 Vision Committee, Dannielle indicated the committee is hearing presentations from parents as to what the parents hope their son or daughter will achieve when they are 18. <p><u>South Region Self Advocacy Network (SRSAN)</u></p> <ul style="list-style-type: none"> • Judy Coe reported the brochures are ready for the October 19, 2007 sixth annual self-advocate conference. • Noel McGarry will be keynote speaker. • There is no cost to attend the gala. Just RSVP. • At the September 5 meeting the number of attendees was down. Because of the staff shortage, some individuals are not able to participate in the meetings. Specialized transportation is an issue. • Heather Wiebe indicated 80 people came out to support the Peak walk for self-advocacy. There was an Interview with Global News. • Judy is working with Sandra Mak of Leadership Today to deliver more courses in the south region. • Judy is working with Inclusion Press to bring them here to train in person-centered planning in February 2008. • The Self-advocacy CD was offered as orientation. • “The Ripple” is the SRSAN Newsletter. • The “Clarence Marsh Award” will be presented at evening gala. • The “Ally Recognition Award” is a new award to recognize support staff. <p>Motion 07-39: Sylvain moved, Terry seconded to have Henry as the official board designate to the Self-advocate Conference and Jo-lee to the Family/Guardian Conference. Carried.</p> <p><u>Southern Alberta Disability Action Team</u></p> <ul style="list-style-type: none"> • Scott gave background to the organization. • There is now equal representation among the groups (individuals, families, service providers, PDD).

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	<ul style="list-style-type: none"> • This weekend, the Bennis (facilitators) will work with this new group to create a workplan. <p><u>Service Provider Council</u></p> <ul style="list-style-type: none"> • Ed Hinger thanked PDD South for being able to come up with 3% in the funding approach. • Staffing is a major issue. ACDS has developed a policy briefing about the crisis in staffing. If board members would like copies, they are available. • There was discussion about flexibility in contracting. The region is open to piloting new approaches. • Service providers will meet with Leigh this Friday regarding the South's funding approach for 2007/2008. • The relationship that service providers have in the south is unique to the south. The Service Providers don't take that for granted. • Ed likes the new format for board meetings. <p><u>South Region Board Chairs Council</u></p> <ul style="list-style-type: none"> • Chairs from across the province met with Minister Melchin in June. • The Minister will consider future meetings. • September Chairs Council meeting was postponed until October 17.
<p>9. What do the PDD Board and its Partners need to discuss?</p>	<p><u>Update on Rotary project and Family Voices including the Family Leadership series</u></p> <ul style="list-style-type: none"> • Leigh reported that PDD is entering into a contract with AACL to pilot the Rotary project in Southern Alberta. • The position is not directly job coaching, but to work with agencies who provide employment supports to connect people to job opportunities created by the Rotary project. • PDD will also formalize the commitment to family leadership (The Family Leadership Series). • At some point PDD South will like to have the Family Leadership Series provided in the region.
<p>10. What is happening in our communities?</p>	<p>Upcoming Events:</p> <p>Leadership Today "Thank You" letters were circulated.</p> <p>Norm McLeod Awards</p> <p>Motion 07-40: Jo-lee moved, seconded by Tom, the following individuals to be the official board designates at the Norm McLeod Awards: Lorne, Leo. Carried.</p>

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	<p>Southwest Alberta Governance Council meeting - 12 noon on September 20, 2007</p> <p>Southern Alberta Disability Action Team – Planning Day on Saturday, September 22, 2007</p> <p>Agency Annual General Meetings: CORE on Friday, September 21, 2007 Sylvain Rehab Society on Monday, September 24, 2007 Tom REDI on Tuesday, September 25, 2007 Sylvain Venturers Society on Sunday, September 30, 2007 Tom or Leo Taber AGM Joy LFS AGM September 24 Leo Wheat Country Special Needs AGM September 28 Henry</p>
11. Next Meeting	<p>October 17, 2007 Location: Veiner Centre, 225 Woodman Avenue SE, Medicine Hat 11:00 a.m. – 3:00 p.m. in the lower level multipurpose room</p>
12. Motion to adjourn	<p>Sylvain moved the meeting be adjourned at 3:30 p.m.</p>

Date of Approval

Lorne Abells, Board Chair

Shirley Warren, Recorder